



To receive a FAA Form 8610-2, you must schedule an interview with a Flight Standards District Office (FSDO) Aviation Safety Inspector (ASI or FAA Inspector) to review your experience.

A summary of the evaluation criteria can be found on the FAA's website: [faa.gov/mechanics/become/experience](http://faa.gov/mechanics/become/experience). A more detailed explanation is available in the guide used by the FAA Inspectors; visit [drs.faa.gov](http://drs.faa.gov) and navigate to:

**FAA ORDER 8900.1** Flight Standards Information Management System (FSIMS)  
**VOLUME 5** Airman Certification  
**CHAPTER 5** Title 14 CFR Part 65—Airmen Other Than Flight Crewmembers  
**SECTION 2** Certificate an Airframe and/or Powerplant Mechanic: Authorize a Mechanic Applicant to Test  
**PARAGRAPH 5-1134** Experience Requirements, **D.** Experience-Based Applicants

## PROCESS

1. Verify you have 30 months of experience in an approved military specialty code; find approved codes in FSIMS **Figure 5-138 Military Occupational Specialty Codes**.

*\*Please note that training for a specialty code does not count toward months of experience.*

2. Obtain a letter from your exec, maintenance office, or supervisor with A&P certificate, which includes:
  - a. Length of military service,
  - b. Amount of time worked in each military aviation maintenance occupation,
  - c. Make and model of the aircraft and/or engine on which the practical experience was acquired, and
  - d. Where the experience was obtained.

*\*NOTE: If no longer serving, a DD Form 214 may be used.*

3. Contact the nearest FSDO and set up an appointment. When setting up the appointment, ask for documentation they would like to see in addition to the letter above.

*\*FSDO locations can be found at [faa.gov/about/office\\_org/field\\_offices/fsdo](http://faa.gov/about/office_org/field_offices/fsdo)*

4. Fill out and print two copies of the FAA Form 8610-2 to be signed at the conclusion of your appointment. The form can be found at [faa.gov/forms/](http://faa.gov/forms/). A sample is available in FSIMS **Figure 5-135. Sample FAA Form 8610-2—Application Based on Civil/Military Experience**.